

Crawforddyke Primary School and Nursery Helping Hands Minutes from Committee Meeting 8th Apr 2019

1. Welcome and Apologies.

Lesley welcomed all present, apologies were received and notification made that Jaqueline Callan was leaving the PC.

2. Treasurer Update

Slide Attached but summary as follows:

- Current Bank Balance £ 8128.00
- Current Petty Cash Balance £ 379.99

3. Fundraising

Gala Day

- · Updates on progress and confirmation of themes and designs
- · Gala Day Facebook group being used to communicate news and help requests

4. Head Teacher Report

Angela's report is attached

5. Chairperson's Report

- Update on progress with planters in front of school and news about Dobbie's assistance and partnership
 in completing the work
- · Road Safety
 - Confirmation that we are still working with SLC in relation to road safety in and around the school
 including attempts to have a speed survey set up and possible parking restrictions
 - Discussion about the possibility of setting top a walking bus
 - Discussion about possibilities of a one-way system to manage traffic around the school
- Update and discussion about next year's high P1 intake
- · Request to be made for parent helpers at Breakfast Club

PC Action Log.

<u>Activity Register</u>										
Project/Activity:		Parent Council Activities	Owner:		CD		Crawforddyko			
Date	Modified:	<u>12 03 2019</u>					Crawforddyke Primary School & Nursery			
							Primary School & Nursery			
						Status				
						(Open,				
						ongoing,				
Item	<u>Function</u>	Action/Work Package/Activity	Priority	<u>Owner</u>	<u>Deadline</u>	closed	<u>Comments</u>			
1	Events	Work Method Statements for all fundraising events	Low	AL	16 08 2018	Ongoing	These will detail all information to plan and carry out events. Andi will update these after each event			
3	Admin	Existing Members - personal details forms to be completed	Low	LM		Ongoing	Still awaiting completion of some member forms			
5	Marketing	New People - welcome letter, intro to PC	Medium	LM	16 08 2018	Open	(Benefits, who we are, our achievements etc.), Personal details form (do they want to be a member ?) / feedback form			
9	Marketing	Events or attendance at school event's to recruit new members	Low	ALL		Ongoing	Monitor numbers and attend events to target new members			
13	Admin	Update Gala Day FB page	High AL		Continuing	Ongoing	To maximise availability / efficiency of volunteers			
	Admin	with ongoing support	111811	AL.	Continuing	Oligoling	To maximise availability / emaciney of volunteers			
23	General	Road and P1 Entrance	High	LM / School		Ongoing	Communication regarding issues, a poster would be created asking parents / carers to consider others around them and contact made again with the council. 14/11 - Meeting to be arranged with E Logan. Meeting held 21st Jan and output shared - ongoing liaison with council			
24	Marketing	Attending Nursery Forums	Low	SM	Continuing	Ongoing	Shona has volunteered to attend Nursery Forum groups, where possible, to share HH activities and news			
27	Fundraising	Sponsored Bounce Voucher Prize	LOW	ALL	31 1 2020	Open	Decision to be made as to how/if a gift voucher is offered is to offered at the next sponsored bounce			
28	General	Car Park Safety	Medium	AL/CB	31 06 2019	Open	Andi And Colin to pursue erection of signage in car park pertaining to safety issues/concerns			
29	General	Request for breakfast club helpers	medium - high			Open				

Team Treasurer Report May 19



BANK / PETTY CASH DETAILS				
		AMOUNT		
<u>DESCRIPTION</u>	AMOUNT IN	<u>OUT</u>	BALANCE	<u>NOTES</u>
Bank Balance April			£4,335.72	
Sponsored Bounce Banking	£3,773			***TOTAL RAISED £4412.90
TOTAL IN THE BANK			£8,128	
Petty Cash April			£448.69	
School Let Payment		£68.70		
TOTAL IN PETTY CASH			£379.99	
***Income from Gala Day from Pupils £1170.00				
Plus £500 from Sponsored Bounce				
Gala Day Team to supply invoices to value of £1670.00				





HEAD TEACHER'S REPORT

MAY 8TH 2019 - PARENT COUNCIL MEETING

SCHOOLS MODERATION TEAM UPDATE

NURSERY PLANS

- September 2019 work will begin on the building of the new Crawforddyke Nursery;
- Plans include 2 ASN rooms, a 2-3 year room and 2 3-5 year old rooms;
- The nursery will be complete and ready to open by August 2020. It will cater for 125 children at any one time (with the capacity to offer 185 places.)

SCHOOLS PLANS

- Our school role will rise to 342 in August 2019;
- To cater for this we will take delivery of a mobile teaching unit for the 2019/2020 session;
- Summer 2020 work will begin on the creation of 2 new classrooms and open space above the canteen!

THE POD!



THE POD



CLASS CONFIGURATIONS 2019/2020

- ROOM 1 PRIMARY 1
- ROOM 2 PRIMARY 1
- ROOM 3 PRIMARY 1/2
- ROOM 4 PRIMARY 2
- THE POD PRIMARY 2/3
- ROOM 5A PRIMARY 3

- ROOM 5 PRIMARY 4
- ROOM 6 PRIMARY 4/5*
- ROOM 7 PRIMARY 5
- ROOM 8 PRIMARY 6
- ROOM 10 PRIMARY 6/7*
- ROOM 9 PRIMARY 7



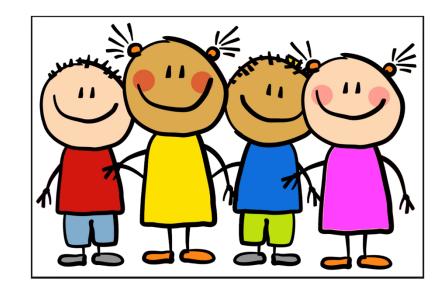
You have the right to an education

U.N. Convention on the Rights of the Child: Article 28

342 PUPILS - 12 CLASSROOMS - *2 CLASS TEACHERS IN PLACE

BREAKFAST CLUB

- Free for all children from August 2019
- Supervised by Cook in Charge (CIC) and Support Staff
- MORE Parent Helpers needed to support 2 members of staff due to potential numbers (estimated 65-100 each day)
- Being offered in all schools across SLC



HOLIDAY LUNCH CLUB — 1ST JULY TO 9TH AUGUST

- For children in Crawforddyke and St. Athanasius Primaries
- Catering for up to 75 children each day
- Targeting children entitled to free school meals
- All children will receive breakfast and lunch
- Club will run from 10am to 2pm each day.



PARENT COUNCIL DONATION — SPENDING UPDATE

ITEM DETAILS	COST
Items for Mossy Shop	£1450.00
Teacher/Nursery Spend	£1200.00
Oscars	£136.00
Compost	£145.00
iMac 27"	£650
Trip Subsidies	£350

