

Crawforddyke Helping Hands

AGM 'online'

1st September 2020



Agenda

- 01** Welcome & Intro
- 02** AGM Formalities
- 03** Treasurer Update
- 04** Chair Update
- 05** Fundraising Update
- 06** Headteacher Update
- 07** AOB

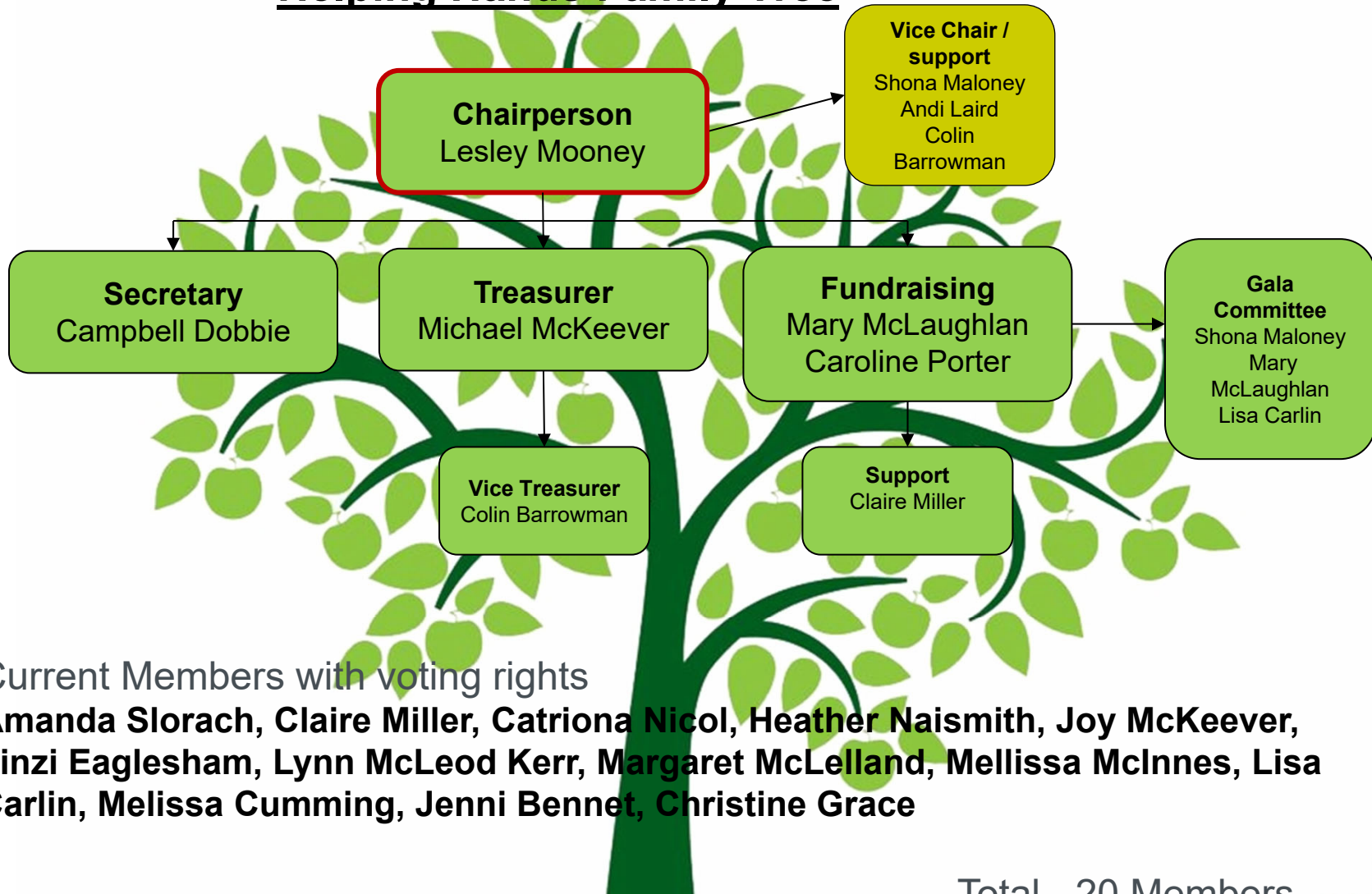




01 Welcome / Intro

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Helping Hands Family Tree



Current Members with voting rights

Amanda Storch, Claire Miller, Catriona Nicol, Heather Naismith, Joy McKeever, Linzi Eaglesham, Lynn McLeod Kerr, Margaret McLelland, Mellissa McInnes, Lisa Carlin, Melissa Cumming, Jenni Bennet, Christine Grace

Total - 20 Members



01 Welcome / Intro - What we do.

- **Working jointly with the school**
- The main aim is to **help the school operate as a successful school & to try to represent all parents/carers.**
- We have an important role in improving links between all parents and the school (*reporting through our meetings & AGM*)
- **Helping parents get the information they need in an accessible way & that the school staff get feedback on parents' views.**
- Here to discuss any issue that's of interest to parents
- **Here to represent parents' views** to the education authority and to others on issues that are of concern
- We are **involved in the recruitment of new Headteachers and/or senior staff.**
- We co-ordinate **social and fundraising activities**





02 AGM Formalities

02 AGM formalities

- Apologies – Jenni Bennet / Andi Laird
- Chair Report
 - Actions from last meeting (Jun 2020) – updates / items outstanding
 - Roads and Safety Update
 - Spending
 - Fundraising Focus





03 Treasury

04 Treasury Update - 2019/20 Summary

- *September 2019 AGM Balance: £8,073.60*
 - *(Bank £7,825.90 / Petty Cash £247.70)*

**Accounts were independently audited and signed off in Sept by Gordon Bryan,
Clinical Director NHS.**

- September 2020 AGM Balance: £6,268.03
- (Bank £6,168.03 / Petty Cash £100.00)

£700 in parent donations from Gala monies

Total school donations in 2019/20
£9,700





04 Chair Update

03 Chair Update - Action Plan

Activity Register							
Project/Activity:	Parent Council Activities	Owner:	CD				
Date Modified:	June 2020						
Item	Function	Action/Work Package/Activity	Priority	Owner	Deadline	Status (Open, ongoing, closed)	Comments
3	Admin	Members - personal details forms to be completed	Low	LM		Ongoing	New memebtrs asked to fill in form and agreeen to constitution etc.
9	Marketing	Events or attendance at school event's	Low	ALL		Ongoing	Monitor numbers and attend events to target new members
23	General	Road and P1 Entrance	High	SM & LM / School		Ongoing	Continue communications regarding issues. School workin with children to produce banners for school to 'keep us safe' / and please tur right. Info put out on PC newsletter. Awaiting feedback from council. Eileen has been chasing, and if nothing heard by end of th week, she is going to take it to director level.
24	Marketing	Attending Nursery Forums	Low	SM	Continuing	Ongoing	Shona has volunteered to attend Nursery Forum groups, where possible, to share HH activities and news
27	Fundraising	Sponsored Bounce Voucher Prize	LOW	ALL	31 1 2020	Closed	Decision to be made as to how/if a gift voucher is offered at the next sponsored bounce
28	General	Car Park Safety / Disabled bay signs	Medium	AL/CB		Ongoing	Andi and Colin to pursue erection of signage in car park pertaining to safety issues/concerns - Links to Action 23.
30	Marketing	Primary Forum	Low	ALL		Ongoing	Presence of PC members at Parent forum meetings to feed into and feedback information. Monthly volunteers required
31	Fundraising	Gift Tags	Medium	LM / HB / LW / YM		Closed	To take forward the making of Gift Tags for PC stall at fair. No action taken / focus has been on other areas of PC.
32	Fundraising	Gala Day 2020	High	Gala Comm.	31/01/2020	Closed	Carry out preliminary work on suitability of proposed themes. Arrange initial meeting of Gala committee to discuss creation of Organisation and Building sub-comms and decide theme.
33	Fundraising	Valentines Disco / Sponsored Bounce	Medium	All	31/01/2020	Closed	Agree on charging policy for Valentines disco and arrange date of "bounce" as per previous meeting
34	Social	Funday	Medioum	ALI	31/03/2020	Closed	Decide on date and format of the free family fun day based upon costs

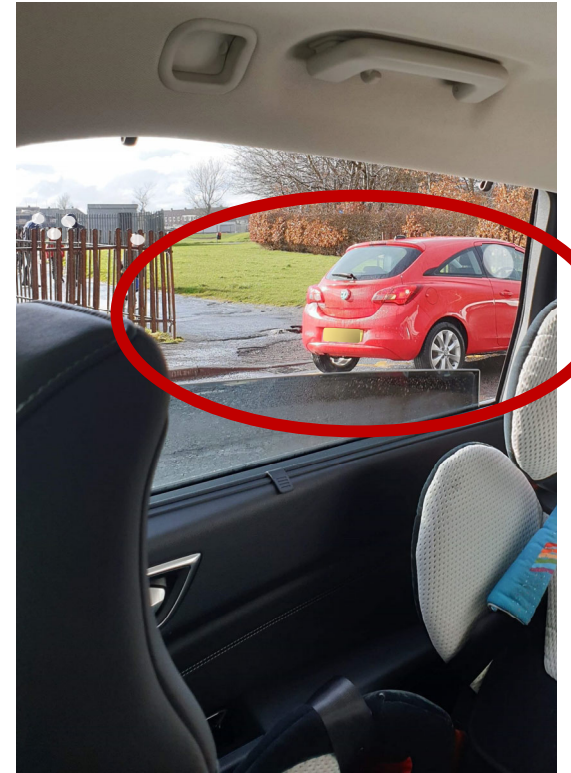


04 Chair Update – Roads & Safety

Pre - Covid (anyone remember that?.....)

- Residents survey was ready to go.
- JRSO's completed presentation - ready to present at assembly and take proposal to various local housing builders to see if they would assist in help fund a crossing – aiming for 100% - Looking into crossings on Eastfield & Glenafeoch
- Were in contact with Sustrans – who put us in contact with Living Streets: investigation and enquiries still open – pending outcomes from locally sourcing funding.
- Community police – patrols instigated to monitor streets around drop off and pick up times. (2/3 visits prior to closures)
- Working with M Shearer – school travel plan coordinator





04 Chair Report : we keep seeing the same issues and concerns being raised

What we take forward... **04** Chair Update – Roads & Safety

- **New Parent / Carer Survey:** Engaging people – information gathering on travel and safety. (Information for us not council stats)
Clear explanation of why we are doing it / continues previous work helping us to better understand the issues / looking for people to help us.
- **JRSO presentation: Benefits of walking** - Adapt for Parent & Carer audience. Make more hard hitting / using FB page for regular snippets and information sharing. Put out on school app where appropriate to.

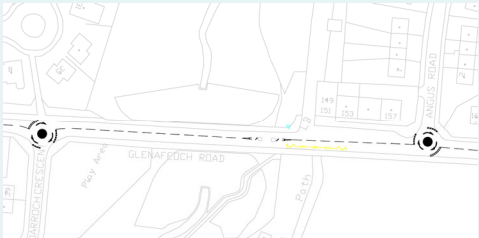


- **Rebrand of 'car park'** – Don't call it a car park. There is a staff car park the rest is 'drop off' – should be referring to it as this. Maximum wait etc.
- **Design and purchase a new banner for entrances** – Harder hitting / taking advantage of Facebook page



04 Chair Update – Roads & Safety

Council actions outstanding - Crawforddyke Primary School Road Safety - Engineering Measures - The following commitments were made in conjunction with the School Travel Plan / meetings with Parent Council members

Measure	Progress	Timescale
Traffic Calming proposals for Glenafeoch Road. / Part time 20mph mandatory speed limit for Glenafeoch Road.	<p>Due to the recorded vehicle speeds, consideration was being given to replacing the existing give way junction controls at Parkandarroch Crescent and Angus Road with mini-roundabouts. This will reduce traffic speeds as drivers on all approaches to the junctions will be required to slow down and be prepared to give way to traffic.</p> <p>Should this be implemented, a further speed survey will be undertaken once the roundabouts are in place and if vehicle speeds are reduced sufficiently a part-time 20mph speed limit will be introduced on Glenafeoch Road. In the event of speeds not being reduced, other measures such as horizontal traffic calming (road narrowing/priority vehicles) will also be considered.</p>	<p>Update required</p> 
Relocate 20's Plenty Signs to junction of Glencoe Road	Instruction issued to contractor	To be complete by 15/11/19 (awaiting ladder training) – Not actioned
Relocate Vehicle Activated Sign on Eastfield Road	Instruction issued to contractor – Some works noted, but post reinstated as was	Sign post relocated – awaiting sign erection – Not actioned

With the continued parking of vehicles on the access path / road off of Glenafeoch Road – we will approach council again regarding bollard options, possibility for temporary solutions during peak drop off and pick up times.





04 Chair Update

- Very successful 2019 Christmas Fair
- **Actions taken forward with Council** to review 'Safety of our children' – implementation of road markings and signs (actions ongoing)
- **Implementation of banners**, designed by pupils to raise awareness of road safety and parking issues in and around school
- Fabulous Halloween & Valentines discos – enjoyed by all who came along
- No Gala - But we still had Gala day success!; **Window display winner and 2nd prizes.**
- P7 Keepsake & Hoodies
- **A whopping! £9,700 donated to school** – incl £100 per class donation at the start of the year.

This money has supported the purchase of many items and much needed resources to support during and for the return to school after the Lockdown closure



04 Chair Update – Spending

Funds raised helped to fund the following in 2019/20:

- Computer equipment / Laptops
- Library Books
- School shows / Christmas parties / trips
- Outdoor learning resources / large tepee tent to aid outdoor learning
- Resource materials to enhance education - Class donations
- Class / STEM resources
- P7 ties, keepsakes & hoodies
- Return to school resources for classes, e.g. transition booklets / P1 packs, pencil cases, pens, pencils etc.

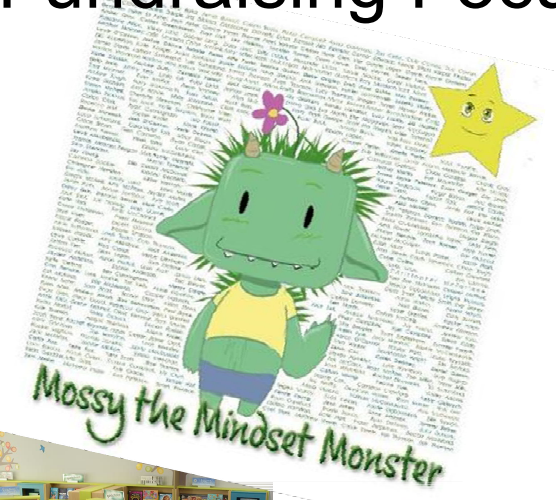


04 Chair Update / 05 2020/21 Fundraising Focus

- Is there anything specific we want to aim for?

Previous sited objectives were

- **Funding for a follow up Mossy book** – *How Mossy improved his mindset after lockdown.....?*
- **Improvement to the library space** - when space becomes available Investing in some new library books, library seating / settings etc. (*New Library books were purchased last year. But other items may still stand*)
- **Playground Markings** – this was previously on hold re extension / use of Pod... could we start planning and focusing on what we can do now? – especially given the increased learning outdoors.
- **Class / nursery donations** – for discussion as limited fundraising was possible last year and likely limited going forward.



04 Chair Update / 05 2020/21 Fundraising Focus

Lockdown	Phase 1	Phase 2



We need to bring our fundraising in line with route-map through Phase 3 and beyond.

Earliest move to Phase 4 would be October

Phase 3
Virus has been suppressed. Continued focus on containing sporadic outbreaks.
R is consistently low and there is a further sustained decline in infectious cases. WHO six criteria for easing restrictions must continue to be met. Any signs of resurgence are closely monitored as part of enhanced community surveillance.
Physical distancing requirements in place. Frequent handwashing and hygiene measures for all. Cough etiquette is maintained. Face coverings in enclosed public spaces. Face coverings are mandatory on public transport. Mandatory face coverings in shops and other retail.

Phase 4
Virus remains suppressed to very low levels and is no longer considered a significant threat to public health.
Virus is no longer considered a significant threat to public health.
Physical distancing requirements to be updated on scientific advice. Frequent handwashing and hygiene measures for all. Cough etiquette is maintained. Face coverings may be advised in enclosed public spaces, including public transport.



04 Chair Update / 05 2020/21 Fundraising Focus

How can we keep things aligned with annual calendar of usual events?

Phase 3

Phase 4 – *likely to not be a complete shift and will be phased*

Sept – Oct
(Halloween Disco)

Nov – Dec
(Christmas Fair)

Acknowledge but also recognise that this may still be a difficult time for some financially with furlough / employment situations.

- Halloween Packs – free goodie bag (treats but not tricks!) – Age appropriate Nursery – P7

Competitions

- Tattie Bogle - scarecrow fest style for Halloween
- Pumpkin Carving
- Halloween window design

- **Postpone Christmas – Easter fete instead**
- **Online Christmas Fair – supporting our local community to rebuild** - Approaching those that would normally have a table; offering a 1 / 2-week promotion / adverts in run up to Christmas though our FB / newsletter for a fee. Poss. idea to have a Helping Hands code that could be used to get certain discounts.
- Possibility to set up a virtual shopping event????
- Create a recipe book
- Design a tea towel
- Christmas cards
- Class crafts for sale



04 Chair Update / 05 2020/21 Fundraising Focus

Phase 4 – *likely to not be a complete shift and will be phased*

Jan – Feb
Valentine

Valentines:

Disco – may be possible at this time.

Need to ensure if not what we can do instead:

Virtual Bake off – valentine themed cakes

Hopefully less restrictions in place – need to review as we know more.

Mar –Apr
Sponsor event

Sponsored event ideas:

- Bounce 'a' thon
- Litter pick
- Step 'a' thon / Collective step challenge
- Sponsored Silence / skips / jumps
- Dance 'a' thon

Other ideas to consider...

- **Easy Fundraising – online shopping**
- **Others £100 club**
- **School Lottery**
- **Go fund me**
- Virtual Quiz
- Design Shoe – Walk to shoe
- Treasure Hunt - in cars (2021)
- Virtual bake offs
- Virtual games night
- Bingo
- Reading challenge
- Teachers vs. Parents
- A penny war
- Silent Auction
- Escape room
- Pupil / Teacher / PC car wash



Covid 19

04 Chair Update

Is the catch up after 1 week absence an SLC policy or Crawforddyke policy?

Will there be provision for sending home school work for children that are off less than a week? There are concerns that although each absence period could be a week or less, these could be more frequent and could add up to a lot of time off of school.

What is unwell? What criteria are you currently working to?

P1's – it was shame to have missed all the transition, but positively the packs received & the first day experience was exemplar, better than anyone had hoped for. Consideration for future P1 intakes.



04 Chair Update


Meeting Planner '19 / '20

Meeting Planner

2020 / 2021

	August	September	October	November	December	January	February	March	April	May	June
AGM		Tues 1st									
Meeting 1 - Halloween			Mon 5th								
Meeting 2 - Christmas				Wed 4th							
Gala Theme					Decision on theme						
Meeting 3 - Valentines						Wed 13th					
Meeting 4 - Sponsered event								Tues 9th			
Meeting 5 - Gala Day / Prize Giving										Wed 5th	





05
Headteacher
update

Key Documents for 2020/2021

Reporting

Recovery Plan for School and Nursery 2020 - [here](#)

Standards and Quality Report 2019/2020 - [here](#)

Risk Assessment - [here](#)

Communication

A Parent's Guide to using our School App - [here](#)

Health and Wellbeing

HWB Overview - [here](#)

P1-P3 Reflection Journal - [here](#)

P4-P7 Reflection Journal - [here](#)

Health and Wellbeing Workbook - First Level (P2-P4) - [here](#)

Health and Wellbeing Workbook - Second Level (P5-P7) - [here](#)

Parent Guides

Number Talks - [here](#)

Emotion Works - [here](#)

Home Learning with Google Classroom (first published during lockdown - new guide to come soon) - [here](#)

Uploading work on Google Classroom - [here](#)

Creating a New Google Profile - [here](#)



**All located on our
school website!**

Recovery Plan

1. Promote the positive health and wellbeing of children & young people, parents/carers and staff
2. Planning for Equity
3. Continuity of Learning



PEF Allocation
£92,809

NUMBER TALKS

Health and Wellbeing Focus

- SHANARRI
Safe, Healthy, Active, Nurtured,
Achieving, Responsible, Respected and Included
- Practical Mindset
My Hopes, Dreams and Goals
My Mindset
- Growth Mindset
Everyone can learn!
- UNCRC
Article 24 - I have a right to good quality health care,
clean water, nutritious food and a safe environment.
Article 25- I have the right to meet with friends and
join clubs.
- Nurture Principle
My classroom offers a
safe base.

Key Decisions

- 1. All children will have access to Google Classroom for homework and additional learning activities – reduces materials going home and ensures readiness in case of future lock-downs.**
- 2. Formal ‘benchmark’ assessments will be completed before September weekend – reading, spelling and maths.**
- 3. Homework will only focus on Reading until the October break, to give us time to analyse assessment results and plan future learning.**
- 4. Interim Reports will replace Parents’ Evening in October.**

Pupil Equity Fund - £92,809

- 1. Staffing Costs – 3 full-time SSAs and 1 day top-up**
- 2. Maths textbooks and workbooks – 1 copy per child**
- 3. Cost of the School Day – pencil case items**
- 4. Summative Assessment Materials**
- 5. SumDog Subscription**
- 6. Love Autism – the 10 Questions**

 THE SCOTTISH
ATTAINMENT
CHALLENGE
SCOTLAND: THE BEST PLACE
IN THE WORLD TO LEARN

 Education Scotland
Foghlam Alba

Our response to Covid-19

- Google Classroom
- Facebook Pages
- Health and Wellbeing Leaflets
- Individual phone calls
- Emails
- Emergency Childcare Hubs
- Newsletters and Fact Sheets
- Twitter Feed
- Weekly STEM Challenge

Staying home, together!

Communicate
APP: We will use our App to send you messages and updates, share news and key documents.
TWITTER: We will re-tweet crucial posts from SL/NU/Scottish Government.
WEBSITE: We will post any messages and updates on our main page for those who cannot access our App or Twitter.
PARENT/CARER FACEBOOK PAGE: Our Parent Council will provide updates too!

Curriculum
LEARNING PACKS: Designed to give you targeted learning, we used the Spring Book.
ONLINE CLASSES: All of our classes will have their own Google Classroom. From P1 to P7, instructions will be posted on our website to help you access this. Teachers will give a weekly learning grid, with set activities. Some of these will require to be submitted for feedback.
BLENDED LEARNING: We will continue to support other sites in weekly tasks.

Care
EMERGENCY CHILDCARE HUB: For children of Fire Workers. Apply online through SIC.
PERSONAL CONTACT: If you need to, email the school office. A member of SMT will email or call you back.
PSYCHOLOGICAL SERVICES: COVID-19 SUPPORT LINE: 01508 455800. Show Stop: Monday - Friday. <https://www.nhs.uk>
NHSX: Go to nhs.uk for advice on talking to your GP.

Community
COMMUNITY FACEBOOK GROUPS (Nursery - P7): A group for parents and pupils to share when they have been up to visit their group will be managed by the staff and all posts will have to be approved before they are posted. Only parents can submit posts. It is not a page where formal learning tasks will be given out, but it is a space for your teacher to set you some challenges or share some ideas. It is a page about being, not learning. Our community and keeping in touch before we can all be together again.

Creativity
FREE LEARNING CHOICE: We would encourage all children to take this time to research a topic of their choice and create something to share with others when we're back!
SKILLS FOR LIFE, LEARNING A WORK: Make a cake, draw, write, read loud read, and read some music, games, work, colour, draw...it's all learning!
STEM: Weekly challenge set on Twitter every Friday to develop skills in Science, Technology, Engineering and Science. (Cognate)

At Crawforddale Nursery and Primary, we recognise that working together and supporting each other is vital. Not just during these unprecedented times, but at all times! We are Team Crawforddale after all! As a staff, we will do everything we can to support you and your child's wellbeing, which takes priority above everything. We also recognise that parents are concerned about learning. We do not expect you to become 'home teachers' but we will set tasks that will reinforce skills and knowledge until we have your children in our classrooms again. Until then, they will continue to learn through play, exploration, challenge and setting personal goals.



Nursery Expansion



- **Kirkstyle Early Learning Centre will open late October**
- **Staff transferring to the centre have been given the option of moving there after the October Break**
- **We will say 'goodbye' to Lynda Kent, Aileen Currie and Eleanor Duncan**
- **Crawforddyke Nursery will remain open this year – we will move to 1140 hours from 14th September, offering all children 5 full days**

School Fund Spending – 2019/2020

Parent Council Donations - £9700



(Laptops)	£3968.08
Christmas	£600.00
Christmas Fair	£540.00
Teacher Donations	£1200.00
Zoo Lab	£502.80
Elves and the Shoemaker	£450.00
Fischy Music	£382.80
Eco Show	£199.00
Buses	£525.00
P7 Hoodies	265.00
Mossy Pencil Cases	£785.00
Mossy 'Starting School' Book	£159.00
5m Bell Tent	£589.99
School Ties (CHS and Tartan Ties)	£672.00
Classroom Activities	£1124.48

Total Donated since Sept 2019	£9700
Total Spent in 2019/2020	£11,963.15 (donation money remaining from 2018/2019)

Happiness
can be
found
EVEN IN THE
darkest OF TIMES
if one only
REMEMBERS
to turn ON THE
light

Any questions?





06 AOB